

## **LICENSING SUB-COMMITTEE**

Minutes of a meeting held at the Council Offices, Narborough

**THURSDAY, 7 MAY 2026**

### **Present:-**

Cllr. Helen Gambardella (Chairman)

Cllr. Royston Bayliss

Cllr. Janet Forey

### **Officers present:-**

Ciaran Corkerry	- Environmental Health Services Manager
Claire Charters	- Licensing Team Leader
Gemma Dennis	- Assistant Director - Corporate Services
Avisa Birchenough	- Democratic & Scrutiny Services Officer

### **Also in attendance as observer:-**

Beverley Heys (Licensing Officer)

### **Apologies:-**

Cllr. Shabbir Aslam

## **1. ELECTION OF CHAIRMAN**

The Democratic & Scrutiny Services Officer invited nominations from the Sub-Committee for the election of Chairman for this meeting only.

### **DECISION**

That Cllr. Helen Gambardella be elected Chairman of the Licensing Sub-Committee for this meeting only.

## **2. DISCLOSURES OF INTERESTS FROM MEMBERS**

No disclosures were received.

3. **APPLICATION FOR A PREMISES LICENCE AT JENNO'S COFFEE HOUSE, UNIT 5 THE BROOK CENTRE TAY ROAD, LUBBESTHORPE, LE19 4EW**

The Applicant did not attend the hearing, and as they had offered no explanation for their absence the Sub-Committee agreed to consider the application in his absence.

Considered – Report of the Licensing Team Leader.

The Licensing Team Leader presented the report.

The Sub-Committee asked questions of the Licensing Team Leader.

The Sub-Committee then retired at 17.55 pm to consider their decision in closed session.

The Sub-Committee returned at 18.20 pm to announce its decision.

**DECISION**

In reaching its decision the sub-committee has had regard to the representations of the applicant and objectors, together with the Council's statement of licensing policy and guidance. The license is approved subject to the following conditions as set out below:

1. Performance of live music is permitted from Mon – Sun 07:00 to 22:00 pm.
2. Playing of recorded music is permitted from Mon – Sun 07:00 to 22:00 pm.
3. The sale of alcohol for consumption on premises is permitted from Mon – Sun 12:00 to 22:00 hours every day.
4. The pavement from the building line to the kerb edge immediately outside the premises, including gutter/channel at its junction with the kerb edge, shall be swept and/or washed, and litter and sweepings collected and stored in accordance with the approved refuse storage arrangements.
5. A public refuse bin shall be installed outside the premises subject to any necessary planning permission or listed building permission.
6. The shop front and pavement areas shall be cleaned at the close of business each day.

7. The Premises Licence Holder will ensure that internal and external CCTV is installed and operate an effective CCTV system which is to be maintained in good working order at all times the premises are open.
8. The premises licence holder shall monitor the activity of persons leaving the premises after 21:00 and remind them of their public responsibilities where necessary.

Reason:

Having listened to all the representations, the Sub-Committee are satisfied that the grant of the licence, subject to the above conditions would ensure that the four licensing objectives would be met and adhered to by the applicant.

**THE MEETING CONCLUDED AT 6.20 P.M.**